



## **CEMENT COMPANY OF NORTHERN NIGERIA PLC RC.3111**


### **Notice of 37<sup>th</sup> Annual General Meeting**

Notice is hereby given that the 37<sup>th</sup> Annual General Meeting of Cement Company of Northern Nigeria Plc will be held on **Thursday, 11<sup>th</sup> August, 2016** in Lagos/Osun Hall, Transcorp Hilton Hotel, No. 1, Aguiyi Ironsi Street, Maitama, Abuja at 10.00 am to transact the following ordinary business:

#### AGENDA

1. To lay before the meeting the report of the Directors, Statement of Financial Position as at 31<sup>st</sup> December, 2015 together with the Statement of Profit or Loss and Other Comprehensive Income for the year ended on that date and the report of the Auditors thereon.
2. To lay before the meeting the report of the Audit Committee.
3. To declare a dividend.
4. To re-elect Directors.
5. To authorize the Directors to fix the remuneration of the Auditors.
6. To elect members of the Audit Committee.

BY ORDER OF THE BOARD

  
**AHMED ALIYU, Esq.**

*Company Secretary/Legal Adviser*

**Dated this 19<sup>th</sup> day of May, 2016**

## NOTES

(i) **Proxies**

A member entitled to attend and vote at the meeting is entitled to appoint a proxy in his stead. A blank proxy form is enclosed and if intended to be used, the form should be returned to the Company Secretary not later than forty eight hours (48 hours) before the meeting.

(ii) **Closure of Register of Members**

Notice is hereby given that the register of members and transfer books of the Company will be closed from **Monday, July 4, 2016 to Friday, July 8, 2016** (both dates inclusive) for the purpose of updating the register.

(iii) **Dividend Payment**

If the dividend payment of 10k per share proposed by the Directors is approved, dividend warrants or e-payment will be posted or paid (whichever is applicable to the shareholder) on **Tuesday, August 16, 2016** to the shareholders whose names appear in the register of members by close of business on **Friday, July 1, 2016**.

(iv) **Audit Committee**

In accordance with Section 395 (5) of the Companies and Allied Matters Act, CAP C20 LFN 2004, any member may nominate a shareholder as a member of the Audit Committee by giving notice in writing to the Company Secretary at least twenty one days (21 days) before the meeting. According to clause 30.2 of the Code of Corporate Governance issued by the Securities & Exchange Commission, members of the Audit Committee should have basic financial literacy and should be able to read financial statements. At least one member should have knowledge of accounting or financial management. Therefore the curriculum vitae of the nominee should be attached to the nomination.

(v) **Rights of Securities' Holders to ask Questions**

Securities' Holders have rights to ask questions not only at the meeting, but also in writing prior to the Meeting, and such questions must be submitted to the Company on or before **Tuesday, August 9, 2016**.